

Cabell Midland High School, as part of Cabell County Schools, is a 21st Century learning community dedicated to the success of every student.

We believe KNOWLEDGE
NURTURES
and INSPIRES
our GRADUATES
and HEL

Lunch

Lunch deliveries will **NOT** be allowed. Areas open at lunch will be the cafeteria, student center and the courtyard, weather permitting. Additional areas at the determination of the administration. All other areas are restricted, and students will be disciplined for loitering in these other areas. Open areas for lunch are subject to being closed due to students not disposing of trash.

Cafeteria Procedures

Students are to remain in their seats until dismissed to dump their lunch tray and garbage. Students will return to their approved seat and location until the dismissal bell. Lunch will be served in the Cafeteria and Student Center, or by lunch cart.

Visitors

All visitors must begin their visit at the MAIN OFFICE waiting area

Career Center Students

Students who will be attending the Career Center in the AM and morning half day students will report directly to the student center and be seated. Dismissal from the student center

All students need to be picked up by 3:30 pm unless they are involved in an approved extracurricular activity. Students must always be under adult supervision.

When requesting a student’s early release include the student’s full name, grade, time the student needs to sign out, reason for leaving and a contact number for the parent/guardian providing the note. The school will contact the parent or guardian to verify the request for leaving early. You may call ahead and leave a message for the secretary to expect a note for your student to sign out early.

Sample: Request for Early dismissal:

Student Name: _____ Grade: _____ Date: _____

Time student needs to sign out:

e_D5ReapFid3w3r28959w nam8(S906nT24(T)w88(n)24506(S)-8.8)6T048T(s)-27145(n0)Hd41(2Gn2)39(li)C2(g7p)h.24(

Lost and Found

Lost items found in the hallways and classrooms will be placed in the Student Center for students' convenience except for valuables; they will be in the Main Office or their Grade Level Office.

Money and Valuables

All valuable articles should always be in possession of the owner. The school CANNOT AND WILL NOT accept any responsibility for stolen or lost items including cell phones and airpods. This includes personal items left in the gymnasium, physical education locker rooms, and the facility buildings. Guitars & musical instruments left in storage areas are left at the student's own risk. The school will not be responsible for stolen musical instruments in any area of the school.

Posters and Announcements

All posters/announcements to be displayed at the school must first be approved by the Administration. Administration signature must be visible on all displayed items.

The individual(s) displaying the poster/announcement is responsible for removing them.

Any poster/announcement displayed without prior approval will be removed immediately.

Lockers

Student lockers are rented annually and can be rented during the school day in the 11th and 12th grade office. Athletic/Physical Education lockers will be assigned/rented thru the Physical Education Department. All lockers, including the Athletic/Physical Education, are subject to random, routine inspections to be conducted by any administrator. If locker abuse exists at any time, disciplinary action may be taken for abuse of school property. The school will NOT be responsible for stolen or lost articles. The following regulations will apply to the use of student lockers:

Student academic lockers are rented for a \$5.00 fee for the academic year or any part of the year thereof. **NO REFUNDS FOR ACADEMIC LOCKER RENTALS.**

Only one student is permitted to a locker. Students who permit others to share or use their lockers or students who share other students' lockers will be subject to disciplinary action for insubordination. Any writing, stickers, graffiti, other defacement of a school locker and/or excessive abuse will result in a cleaning/repair penalty. This penalty may be assessed against the student who has rented the locker.

Locker clean-out is the student's responsibility. Any/all items left in the locker are subject to disposal.

Physical education lockers in the gymnasium locker room are secured through the Physical Education Department with the purchase of a lock for \$5.00. (NO REFUNDS FOR THESE LOCKS)

Acceptable Use Policy (AUP)

At the beginning of each school year, students **MUST** sign the AUP to be issued a MacBook Air and gain access to our computer system. Penalties for violations of this policy may range from a warning to loss of computer privileges or charges for repair/replacement of the device issued to the student. Refer to the "Computer Acceptable Use Policy"

School Store

The school store provides imprinted clothing and novelty items for purchase. The school store will be open daily during lunch. The extension number to the school store is 304-743-7498.

Knights' Scholar Hall

Any student wishing to earn the privilege of having their picture placed on the Knights' Scholar Hall, he/she must meet one of the following criteria.

Achieve the status of Valedictorian, the highest-ranking students by Grade Point Average.

Achieve the status of a National Merit Finalist or National Merit Semi-Finalist.

Receive a FULL Academic Scholarship (tuition, room, board, books, expenses, etc.) for four years.

Any other picture/plaques displayed must be approved by the Principal.

Athletic Hall of Champions

Recognition requirements of Hall of Champions.

State Championship Team

Individual First Team All-State Athletes or State Champions in their respective sports.

Individual First Team All-State Athletes or State Champions in their respective sports for multiple years will be distinguished on their one photo with a placard.

Any other pictures/plaques hung must be approved by the Principal.

Final Exam Policy

All students are required to take their scheduled final semester exams. Final exams will only be given on the scheduled days. **NO** semester exam will be given early. The final exam will count as 15% of the student's grade with the only exception being a student who has 3 or fewer absences in the specific class and receives a passing grade on the exam.

Make-Up Policy

Makeup work is work that would have normally been completed in the classroom and

assigned. This policy has been established with the Cabell County Board of Education and West Virginia State Department Policies and Guidelines.

All other information and guidance for Student Devices are provided by the Cabell County Schools Digital Device Handbook. All information included will be followed. Please refer to the Cabell County Schools web site for all current information.

Relationships/Public Display of Affection (PDA)

NO physical contact of any type is permitted during school hours. Students failing to adhere to this policy are subject to the following disciplinary action:

1 st Offense:	Documented Warning of both st13.7 (/7e7.9 (h)12 (t)6.9 (a)sd)-12 (W)-13.91
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Skipping/Willfully Not Reporting to School/Class

Skipping school/class is defined as a student not going to their assigned class. This may mean the student has gone to another classroom without permission, taken an extra lunch, or gone somewhere else on campus. If a student is more than 15 minutes late to class, he/she will be written up as Insubordination.

1 st Offense:	1 Day of ALC (In School Suspension)
2 nd Offense:	2 Days of ALC (In School Suspension)
3 rd Offense:	3 Days ALC (In School Suspension)
4 th Offense:	2 Days OSS (Out of School Suspension)

Every Offense

THC/Marijuana Possession/Usage Distribution

Possession

Student will be suspended for 10 days out of school suspension and assigned to Saturday School for 2 days to complete a cessation program. The student must complete Saturday School only after they have completed their suspension days. If the student does not attend the assigned Saturday School, the student will be issued another discipline referral for insubordination and be assigned a day of In School Suspension where they will complete the cessation program.

2nd Offense: Student will be suspended 10 days and recommended for expulsion.

Distribution of THC/Marijuana

Any Offense: Student will be suspended 10 days and recommended for expulsion

Alcohol Possession/

All completed work must contain the teachers' name, subject, date, block, and the students' name. It must be turned in to the teacher by the end of each school day.

You are always to remain alert with your head up and remain in your seat during ALC.

In case of illness, only an administrator can excuse you to go home. Then all work and time missed must be made up in the ALC room.

Failure to provide one filled assignment sheet for each day of ALC will result in further disciplinary action.

Arriving to ALC tardy or failure to show up on designated assigned days will result in further disciplinary action.

If you are written up in ALC, you will conference with your assigned Principal and further disciplinary action may be assigned.

Dress Code

The following Dress Code is to be observed by all students. The purpose of the dress code is to enhance school safety, maintain school discipline, and to instill community values. It is not the intention of the dress code to inhibit legitimate student expression. Any clothing or accessory that is considered a disturbance to the overall function of the school is not to be worn. The following items are deemed inappropriate to be worn by any student during the school day or during any school related function:

Students are not permitted to wear head gear of any kind (hats, hoods, bandanas, visors, caps, sweat bands, headbands) & no Sunglasses, or any beachwear

Students are not permitted to wear clothing that reveals undergarments, or bare midriff. The midriff area will be considered as below the neckline and above the waist (sleeveless, boxer

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: US Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410
2. Fax: (202) 690-7442
3. Email: program.intake@asda.gov

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800)845-6136 (Spanish).

USDA is an equal opportunity provider and employer.

Student Attendance Regulations

If you request your child be allowed to carry his/her medication and be responsible for its proper storage and use, you need to be aware and understand that the school, Cabell County Board of Education, its employees or agents are exempt from any liability, except for willful and wanton conduct, as a result of any injury arising from the self-administration of medication by the student. You will hold harmless the school, Cabell County board of Education, and its employees or guardians and agents against any claims arising out of the self-administration of medications by the students. You will also understand that if your child fails to follow the said agreement, privileges to self-medicate will be withdrawn.

Student Rights – Due Process

All students are entitled to due process. This means there are certain procedures which school officials must follow prior to taking appropriate disciplinary action. These are also procedures which students must follow if they do not agree with the school's actions.

If a student does become involved in a situation in which a suspension or expulsion might result, a detailed description of the due process procedures is in the section entitled STUDENT RIGHTS AND RESPONSIBILITIES. The following summary is only to acquaint student and parents that such a procedure exists.

Suspensions/Expulsions: An administrator of the school has the right to suspend a student for a period of not more than 10 days. In cases of this type, an informal hearing between the principal, student and any other appropriate persons will be conducted. If after the hearing is completed, the principal decides suspension is necessary, it will become effective immediately. The principal will attempt to notify the parent or legal guardian by telephone or by mail before this action is taken. In cases of this type, a hearing, if an appeal is requested, will be conducted at the school with the principal.

The school principal has the right to recommend to the Superintendent that a student should be **expelled (expulsion)**. The Alternative Education Committee (AEC) will meet and review the case. If the AEC

Any student who believes s/he has been or is the victim of harassment, intimidation, bullying or aggressive behavior should immediately report the situation to the building principal or assistant principal. The student may also report concerns to a teacher, counselor or staff member with whom the student feels comfortable who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Every student is encouraged, and every staff member is required, to report any situation that they believe to be harassment, intimidation, bullying or aggressive behavior directed toward a student. Reports may be made to those identified above. Parents or guardians of any student alleged to have been the perpetrator or victim of harassment, intimidation, bullying or aggressive behavior shall be notified of the same.

All complaints about harassment, intimidation, bullying or aggressive behavior that may violate this policy shall be promptly investigated and that investigation shall be completed as soon as practicable.

If the investigation finds an instance of harassment, intimidation, bullying or aggressive behavior has occurred, it will result in prompt and appropriate remedial action. This may include up to expulsion for student

"Hazing" means to cause any action or situation which recklessly or intentionally endangers the mental or physical health or safety of another person (.1 (1)-5.1 (10) .1 (18th)5 .006 T(is)6)5r)-2.3 (s5.09.2 (ti7 (i)2.9 (9.7TJ0

A. **Battery on a School**

5. Falsifying Identity
6. Inappropriate Appearance
7. Inappropriate Display of Affection
8. Inappropriate Language
9. Possession of Inappropriate Personal Property
10. Skipping Class*
11. Tardiness*
12. Vehicle Parking Violation

Punishment: The principal may suspend the student (a) 19 days (b) 13 days (c) 10 days (d) 5 days (e) 3 days

Rules and regulations of Cabell Midland High School are subject to modification and/or addition in order to address school needs as determined by the school administration at any time.

**Cabell Midland High School's
Alma Mater
O, Alma Mater, we love you,
And raise our voice to thee,
A song of love and honor, too,
Of faith and loyalty.
Tho' years may dim our memories,
And time will pass us by.
May God protect our Alma Mater,
Dear Cabell Midland High.**

DISCRIMINATION PROHIBITED